

# YOUR NAME

City, State | Mobile Number | Email | LinkedIn

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## Professional Summary

- Experience working with \_\_\_\_\_
- Strong skills in \_\_\_\_\_ and \_\_\_\_\_
- Hands-on exposure through projects / training
- Background includes \_\_\_\_\_

## Core Skill (Keyword-rich. ATS reads this first.)

1. Programming / Technical: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_
2. Tools & Frameworks: \_\_\_\_\_, \_\_\_\_\_
3. Databases / Platforms: \_\_\_\_\_
4. Other Relevant Skills: \_\_\_\_\_

## Projects and Relevant Experience (This section sell you. Put it **before** job history if switching.)

### 1. Project Name – Platform / Organisation

#### Month Year – Month Year

- What you built / worked on
- Tools, technologies, or methods used
- Outcome, result, or learning

(2–3 strong entries only)

## Professional Experience (Chronological. Do not hide dates.)

### Job Title – Organisation, City

#### Month Year – Month Year

- Responsibility relevant to the target role
- Achievement or measurable impact
- Skill or tool used

(Older roles get fewer bullets)

## Education

### Degree – Institution, City | Year

## Certification

- Certification – Platform | Year

### **Optional Sections** (Choose one, not all)

- Awards & Recognition
- Volunteer Experience (role-relevant)
- Publications / Research
- Professional Affiliations

### **Work History**

**Job Title – Organisation, City | Years**

**Job Title – Organisation, City | Years**

(No bullets here. This is intentional.)

### **Education**

**Degree – Institution, City | Year**

### **Certification**

- Certification – Platform | Year

### **Caution**

- Keep it 1 page unless you have 6+ years' experience
- No objective statement
- No additional information section
- No graphics, icons, or tables